



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF EDUCATION
JUDY A. JEFFREY, DIRECTOR

Dear Parents:

You have asked or agreed to participate in a preappeal conference. I am giving you a list of free or low-cost legal and advocacy services, in case you would like legal help. You may contact the organizations listed below to determine eligibility for low-cost or free advocacy services. Please keep in mind you are not required to have legal representation before being involved in a preappeal conference.

Lawyer Referral Services
521 East Locust
Des Moines, Iowa 50309
515/280-7429; 800/532-1108

Iowa Legal Aid
1111 - 9th Street, Ste 230
Des Moines, Iowa 50314
515/243-1198; 800/532-1275

Iowa P & A Services, Inc.
950 Office Park Rd., Suite 221
West Des Moines, IA 50265
515/278-2502; 800/779-2502

The Legal Center for Special Education
317 East Sixth Street
Des Moines, IA 50209
515/309-0033; 866/2504545 (statewide)

Our office will make arrangements for a short telephone conference call to discuss scheduling your preappeal conference. If you do not have a phone, our office will contact you by mail to schedule your preappeal conference. Otherwise, we will call you to ask for dates and times that work best for you.

If you have an attorney who filed the preappeal request for you, contact that person immediately to give dates and times you would be available for a phone call. If you filed this request on your own, but you have an attorney who will be helping you, please call our office and give us the name, address, and phone number of your attorney. Then, contact your attorney immediately and give the dates and times you would be available to take the scheduling call. Your attorney will contact us with your information.

Please do not hesitate to contact me by phone at (515) 281-5766 or by e-mail at DeeAnn.Wilson@iowa.gov, if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Dee Ann L. Wilson".

Dee Ann L. Wilson, Consultant
Special Education Consumer Relations

DLW/jac

Enclosures: Procedural Safeguards Manual for Parents (Parental Rights in Special Education) October 2005, Working Things Out When Things Go Wrong brochure